

FAMILY ACCOMMODATION FOR SUMMER STAY TUSCANIA
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DATES

**SUMMER
2011**

JUNE

Thursday	May 26	Students arrive/ Housing Check -in
Friday	May 27	Orientation
Monday	May 30	Classes start /Add-Drop Deadline/Final Registration
Friday	June 17	Make-up day for June 24 Classes <i>Florence Program Only</i>
Thursday	June 23	Classes end <i>Florence Program Only</i>
Friday	June 24	Classes end
Saturday	June 25	Housing check out
<u>HOLIDAYS</u>		
Thursday	June 2	Foundation of The Republic
Friday	June 24	Saint John The Baptist <i>Florence Program Only</i> (Make-up day: Friday June 17)

**Summer
Break**

June 27 – July 1

JULY

Thursday	June 30	Students arrive/ Housing Check -in
Friday	July 1	Orientation
Monday	July 4	Classes start /Add-Drop Deadline/Final Registration
Friday	July 29	Classes end
Saturday	July 30	Housing check out

APPLICATION DEADLINES

JUNE SESSION: April 15th
JULY SESSION: May 15th

HOMESTAY HOUSING FORM- SUMMER SESSIONS TUSCANIA

Living in a family offers a good opportunity to acquire a deeper understanding of Italian culture. By choosing this type of accommodation, students should accept some restrictions and respect certain rules. LDM recommends the family stay to students who are very interested in learning Italian language and to those who are motivated about deepening their knowledge of Italian culture and family structure. On the other hand, LDM does not recommend this type of housing arrangement to those students who want to be independent and free from family rules and restrictions.

Once requests for family stay are received by LDM, the LDM housing coordinators will inform the Program about the Family assignments.

About a week before the class starting date, the school will provide the student with (via e-mail or fax):

- Family description, family's address, specifying any roommate

The family stay includes continental breakfast (bread, butter, milk, coffee/tea) and dinner with the family. Dinner is served around 8PM. **Meals are provided 5 days a week (from Monday to Friday).** Skipped meals will not be refunded. Students are not allowed to prepare meals by them-selves (not kitchen use). Families have to provide students with food/drink only during breakfast and dinner. So, we suggest students to buy some extra food (fruits, yogurts, orange juices, snacks etc.) to use, if needed, during the day and week-ends.

Students that stay in families have a curfew of 2:30 a.m. each night. If students arrive after this time, families are required to inform the school. The first time a student breaks the curfew, the student is given a warning. The second time a student breaks the curfew, the student is put on probation and the student's home institution will be informed. The third time a student breaks the curfew, the student will be expelled from Lorenzo de' Medici.

It should also be pointed out that most hosts are not complete families, but usually divorced or widowed woman.

Check-in and check-out dates are specified in the academic calendar of the LDM Programs. Under no circumstance will students be allowed to check in before students' arrival day and/or check out after students' check out day.

COST

Costs per person for a room one summer session (June OR July) is Euro 650. Costs include:

- Accommodation and half board (breakfast and dinner), as specified above
- Utilities (gas, water, electricity)
- Incoming telephone calls
- Changing of linens and towels, once a week
- Laundry, once a week
- Internet

RESERVATION PROCEDURE

Once admitted to the LDM Tuscania Program the student choosing the family stay must mail the following:

- Completed and signed Family Rules and Regulations form
- Personal Profile form
- Detailed flight Itinerary (from place of departure to your final destination).

If you are not arriving by plane to your final destination please let us know which transportation you will use and the approximate time arrival.

- **Students must pay the housing rent balance 30 days BEFORE the class starting date.** The housing coordinator will send an email to the student and/or program about a week before the class starting date with the student's housing assignment.
- ****Please note that all bank charges are to be paid by the student. You must tell you bank this before doing the transfer.****

Please send these forms to the following fax. Number +39 055 2398 920 or by e-mail to the following address: housing@lorenzodemedici.it or mail them to Scuola Lorenzo de' Medici Att.ne– Housing coordinator office Via Faenza, 43 – 50123 Firenze, ITALIA

HOW TO PAY FOR HOUSING:

It is possible to make any housing payments by:

- international wire transfer made to:

Name: Lorenzo de' Medici s.r.l.
 Account # 85450
 Bank: Cassa di Risparmio di Firenze - Sede
 Address: Via Bufalini 4 - 50122 Firenze - ITALY
 ABI code: 06160
 CAB code: 02800
 BIC/SWIFT code: CRFI IT 3F
 IBAN code: IT70 U061 6002 8000 0008 5450 C00

CANCELLATION POLICY

- ➔ If a student's cancellation is received by LdM 45 days prior to the students' program arrival date, the student will be refunded 90% of the full housing fee.
- ➔ If a student's cancellation is received by LdM within the 44 days prior to the students' program arrival date, the student will be refunded 50% of the full housing fee.
- ➔ Upon arrival in Tuscania, if the student wants to leave the assigned family, no refund will be made.
- ➔ The student who leaves the family will be considered as an "Independent Housing" student and LdM will be released from any responsibility of finding another housing arrangement for the student

FAMILY RULES AND REGULATIONS

- The **privacy** of the family must be respected at all times. Remember that each family has its own rules and way of life. You are their guest and you ought to maintain a sense of respect and mutual cooperation.
- **Room:** You are not allowed to hang objects (pictures and posters) or stickers of any kind on the walls and/or furniture. Don't move the furniture around.
- **Laundry and cleaning:** These services are available once a week to the students. Depending on the family assigned, students will have access to the family laundry machine, or the family will do the wash for the students (students may do one wash load). Extra loads will have to be paid by the student directly to the family. You should tidy up your room when you and your host family have settled on a cleaning day.
- **Meals/Kitchen use:**
Breakfast time is limited from 7:00-10:30 a.m. and dinner is served around 8:00 p.m. Meals are provided 5 days a week (Monday to Friday).
You should always inform your family if you plan to be late for or skip dinner and if you are planning not to be home for one or more days. If anything happens to you, call your family to inform them that you are not coming home so that they will not wait for you. You will not be refunded any money for the meals that you skip. Kitchen use is not available: You are not allowed to prepare meals by yourself. Therefore, we suggest that students buy extra food for lunch during the week and for meals for the weekends.
- **Utilities** are included in the cost. Water: avoid monopolizing the bathroom and/or taking very long showers (**Tip:** get in and get wet, turn the water off, soap up, shampoo, shave, turn the water back on and rinse off. If everybody does this, think about how much water could be conserved!), as other family members might be waiting for you to finish. Electricity: turn off the lights you are not using. Heater: don't open the windows if the heater is on. The family will inform the students regarding the time and the temperature the heater will be on. Students are not allowed to touch, move or change the thermostat.
- **Telephone use:** tell your relatives and friends to avoid calling after 10:00 p.m. unless it is very urgent. Try not to stay on the phone for a long time, as other family members might need to make or receive phone calls. You should pay for all the calls that you make on the family phone directly to the family. In Italy, local and long-distance calls are expensive. For international calls, we suggest that you buy an international calling card (US calling cards are a more affordable way to make phone calls to the US). Or you may want to rent a cell phone for your entire stay at any of the cell phone providers located in your city.
- **Noises and damages:** Disturbing noises are not permitted at any time.
The student is completely responsible to pay for the cost of all damages. This should be paid directly to the family during the student's stay.
- **Guests:** No parties are allowed. If you want to introduce your real family or some friends to your host family ask them when would be a good time to meet them. It is not considered polite to bring someone over without asking permission first. Guest are not allowed to have breakfast or dinner with your host family.
Guest can sleep at your host family only if there's a spot available, if your host family agrees and paying for this service. They have to pay directly to the family who will inform them about the cost per day.
- Each family is different. If there is a **problem** with the family, please try to work it out directly with them. If this is not possible, talk with your on-site advisor or housing coordinator.
- Upon arrival in Italy, if the student wants to leave the assigned family, no refund will be made. The student who leaves the family will be considered as an "Independent Housing" student and LdM will be released from any responsibility of finding another housing arrangement for the student.
- Signing below means acceptance of the Family Cancellation Policy, and that the student is willing to pay the designated penalty in accordance with the Cancellation policy in case of a cancellation.

I am aware of and agree to abide by all of Rules and Regulations written on this form.

Student's signature

Date

HOME STAY HOUSING REQUEST FORM TUSCANIA SUMMER 2011

June 2011

July 2011

Room in family stay (Euro 650)

Please specify the following:

- Smoking Non-smoking
 Vegetarian Non-vegetarian

Allergies (if any): _____

Other health problems your family should be aware of:

Do you have any special conditions or needs that you would like the housing coordinator to be aware of? (anxiety disorder, depression, learning disability, eating disorder, physical limitation; religious belief, etc.)

I have read and fully agree with, accept and will abide by the conditions, rules, regulations and cancellation policy for the homestay.

I also understand that:

- I will go to my family ONLY at the check-in date.
- I must leave the assigned family no later than 12 noon on check-out day
- I must leave the assigned room in the family in good condition
- In case damages, students should pay directly to the family during the student's stay.

LDM reserves the right to expel from the assigned family any student whose behavior does not conform with civilized standards of behavior.

LDM reserves the right to withhold transcripts of students who have any type of Housing outstanding debts

***I agree to abide by the regulations of Lorenzo de' Medici.**

***I authorize the use of my personal information by Lorenzo de' Medici, which will treat it in accordance with Italian Law 196/03 on privacy (this means your personal information will be used only by LDM, and not given to any other entity)**

Student's full name (please print): _____

University Program: _____

Signature _____ Date _____

PERSONAL PROFILE

Please print

Student's name: _____

Age: _____

Gender: F M

Program: _____

Please complete the following questionnaire by circling the number on the scale which most closely describes you and/or your living habits:

I am extroverted	3	2	1	I am introverted
I read a great deal	3	2	1	I don't read very much
I practice sports	3	2	1	I don't practice sports
I watch TV a great deal	3	2	1	I hardly ever watch TV
I love classical music	3	2	1	I dislike classical music
I like walking	3	2	1	I dislike walking
I have a lot of friends	3	2	1	I have one close friend
I care about my appearance	3	2	1	I don't care about my appearance
I go to bed late	3	2	1	I go to bed early
I like cooking	3	2	1	I don't like cooking
I am tidy	3	2	1	I am untidy

Please tell us a little about your personality, your living habits, anything particular about you that help us to house you with the right people and in the right place! Thank you!

ALL FAMILIES ARE NON SMOKING!!

Personal information for the host family – Informazioni personali per la famiglia

Name/Nome e Cognome _____

University/Università _____ Major/Specializzazione _____

Date of birth (day/month/year)/Data di nascita (giorno/mese/anno) _____

Phone/Telefono _____ E-mail _____

Address/Indirizzo _____

My family members I membri della mia famiglia

Name Nome	Relationship Relazione

Why are you choosing to live with a host family?

Hobbies/Interests Passatempi/Interessi

Particular medical conditions or allergies (food, animals, dust, flowers, etc.).

Particolari condizioni mediche o allergie (cibo, animali, polvere, fiori, etc.).

List specific foods that you do not eat (meat, fish, vegetable, etc.).

Specifica se c'è qualche alimento che preferisci non mangiare (carne, pesce, verdure, etc.).

Other Altro
